

Appendix 1: 2017 Business Plan

Month	Action Scheduled	By	Actual Activity
Jan 17	Review: Actuarial Contract	Officers	Contract reviewed. Will tender as part of the national framework.
	Fund Manager Meetings: <ul style="list-style-type: none"> Equities: Kempen Equities: BlackRock Equities & Bonds: UBS Infrastructure 	Officers	2 February 2017 26 January 2017 Moved to March 6 January 2017
	Training: Strategy Development (Aon / In-house)	Officers / Advisors	Moved to 13 March 2017
Feb 17	Pension Board Meeting	Officers / Pension Board	Done – 27 February 2017
Mar 17	IAS 19 Calculations	Officers	To be completed by the end of April 2017
	Review: Independent Advisor	Officers / Members	Contract Recommendation to extend for one year
	Quarterly Pension Panel Meeting	Officers / Advisors / Members	This Panel
	Cash Flow Update (Report to March Pension Panel)	Officers	This Panel
	Fund Manager Meetings: <ul style="list-style-type: none"> Absolute Return: Pyrford and Newton Global Credit: BNY Standish Diversified Alternatives: Aberdeen Equities: Baillie Gifford Equities: UBS 	Officers	
	Closure of Accounts	Officers	
Apr 17	Framework Tender for Custodian (Report to June Panel)	Officers / Members	
	Provide Triennial Valuation data to the Actuary	Officers	
	Fund Manager Meetings: <ul style="list-style-type: none"> Infrastructure: Hermes Property Manager: BlackRock	Officers / Advisors	
May 17	Draft Annual report and annual accounts to June Panel	Officers	
	<ul style="list-style-type: none"> Quarterly Pension Panel Meeting 	Officers / Advisors / Members	
	Cash Flow Update- Report to September Pension Panel	Officers	
Jun 17	Pension Board Meeting	Officers / Pension Board	
	FRS17 Data Collection – UEL and Barking College	Officers	
Jul 17	Fund Manager Meetings:	Officers	

	<ul style="list-style-type: none"> Property Manager: Schroders Equities: Kempen Equities: Baillie Gifford Equities & Bonds: UBS		
	Annual Benefit Statement (deadline of 31 August 2017)	Officers	
	<ul style="list-style-type: none"> FRS17 Data Collection – Academies 	Officers	
Aug 17	Provisional Triennial Valuation results available	Officers	
	Fund Manager Meetings: <ul style="list-style-type: none"> Absolute Return: Pyrford and Newton Global Credit: BNY Standish Diversified Alternatives: Aberdeen	Officers	
Sep 17	Quarterly Pension Panel Meeting	Officers / Members	
	<ul style="list-style-type: none"> Fund Expenses Review (Report to December Panel) 	Officers	
	Auto-enrolment	Officers / Members	
Oct 17	Meeting with Employers to discuss Triennial Results	Officers / Employers	
	Review Risk Register - Report to December Panel	Officers	
	Cash Flow Update- Report to December Pension Panel	Officers	
	Pension Fund Stakeholder Meeting	Officers / Members	
Nov 17	Quarterly Pension Panel Meeting	Officers / Members	
	Strategic Asset Allocation Review	All	
Dec 17			